



## **SCOPE OF SERVICE SCHOLARSHIP PROGRAM 2022**

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## BACKGROUND INFORMATION

Rosebel Gold Mines N.V. (RGM) recognises its role in contributing to sustainable development of the operating areas of Brokopondo district and Pikin Saramacca. As part of this responsibility, RGM is implementing an investment plan on annual basis. One of the mayor initiatives within this plan is the RGM scholarship program. With this program RGM offers scholarships to best graduates from MULO Brokopondo, LBO Brokopondo, MULO/LBO Atjoni and from the primary schools of Nieuw Jacobkondre and Kwakoegeon. The ultimate goal of the program is to empower the youth of the hosting communities, known as the Communities of Interests (COI) to successfully complete higher education, and be able to contribute to the development of the communities.

Starting from 2009 this program has been implemented on annual basis and the addition each year is 6 scholars on senior secondary (VOS) and two on junior (MULO/LBO) level. For the schoolyear 2021-2022 a total of 37 scholars are studying on junior (3), high school (22) and in higher education (12) level.

## PURPOSE & EXPECTED RESULTS

### Purpose

For the execution of the program RGM is seeking a contractor that will coordinate the program for the next three (3) years. The objectives of the program are:

- Work with the scholars to successfully complete each schoolyear and develop skills to successfully exit the program with excellent performances.

### Results to be achieved by the Contractor

With the coordination of the program the contractor will have to achieve the following results:

- A plan to motivate candidate scholars, prepare for enrolment in the program.
- Set out a trajectory for developing the personal and social capabilities of the scholars to ease their learning path while stimulating career development; Each scholar has a unique career development path, the aim is to guide the scholars based on his profile in this process.
- Provide guidance to scholars to successfully complete the program at Higher education level within the planned time frame for each scholar as set out by the educational institutions.
- Establish a platform for graduates to contribute to the development of the operating areas in Brokopondo district & Pikin Saramacca. An alumni platform of ex scholars that can be engaged in a trajectory to help enhance the new scholars while partaking in development activities for the wider group of youth of Brokopondo.

# ASSUMPTIONS & RISKS

## Assumptions underlying the contract

Transitioning to new social environments and dealing with a more independent style of living, but also adapting to new learning methods are some of the challenges students are facing. To help guide the scholars through these challenges the program coordinator and subordinates are required to have specific knowledge and skills of Educational and Social concepts to enable the success of the program. Close monitoring of scholars for maximum performances.

# SCOPE OF SERVICES

## Description of the assignment

The assignment is to coordinate the RGM scholarship program to enable a successful implementation of the program, in which the scholars have the opportunity to maximize their development opportunities.

## Specific work

The Contractor will provide the following over the course of the assignment:

- Motivational sessions at the host schools: MULO BROK/ LBO BROK/ MULO-LBO ATJONI/ KWAKOEGRON & NIEUW JACOBKONDRE
  - To motivate the students in the 3<sup>rd</sup> and 4<sup>th</sup> grade of the junior secondary schools and 6<sup>th</sup> grade of the primary schools.
  - To prepare the candidate scholars to apply for a scholarship
  - Organize sessions for the parents to enhance parental participation
- Support the scholars with selection of schools and mayors, and registration and admission in schools. Support scholars to meet administrative requirements for enrolment in the program (open bank accounts etc.)
- Guidance for personal and social capabilities development
  - Create student profile analyses for proper guidance of the scholars
  - Outline a plan for enhancing unique personal & social skills, including talents of each scholar, but also in general skills in the field of time management, finance management and other critical life management skills.
- Study guidance to scholars
  - Execute gap analyses ( in the study ) in starting levels of the scholars
  - Provide tools & tutoring services for closing gaps
  - Manage scholars in higher education towards successful graduation within the set timeframe of the educational institutions
  - Organize motivational activities for all scholars
- Scholars alumni platform
  - Establish a platform for graduates to contribute to the program and the hosting communities.

## Responsible department

The responsible department is the Community Relations Department, under supervision of the CRD manager.

## Location

The location is predominantly in Paramaribo, for the motivational sessions at the MULO/LBO school at Brokopondo Centrum. The MULO/ LBO school at Atjoni. The MULO school at Brownsweg and the primary schools respectively at Nieuw Jacobkondre (Pikien Saramacca) & Kwakoegeon in the district of Brokopondo.

**Start date & period of implementation**

The intended start date is 1 September 2022 and the period of implementation of the contract will be three (3) years from this date until 1 September 2025.

**Facilities to be provided by RGM**

- RGM will allocate and make available the (budgeted) financial resources for the coordination of this program. Additional costs for stipend, housing, school fees and school supplies will be done directly by RGM.
- RGM will also provide the contact information of the schools for the motivational sessions, the parents and scholars, the boarding schools listed as housing facilities of the scholars and other key contacts that might be needed.

## REQUIREMENTS

The contractor's team must be led by a Social or Educational Scientist with at least 5 years of experience with similar assignments. Contractor has to present a team capacity to supply the required services in term of manpower. Consisting of members with at least two years' background in educational and social science, including members with specific experience in the profession of teacher in high school or higher education.

**Deliverables**

The Contractor will provide the following deliverables to RGM over the course of the assignment:

- Implementation plan for the schoolyear annually
- Quarterly evaluation reports of activities performed within the program including marks of school results of the scholars.
- Report of the study performances analyses and results
- Report of the alumni platform activities and results

## BUDGET ESTIMATE

The Contractor's bid must include the following information:

- Information on Contractor's relevant experience
- Contractor's understanding of the assignment
- Description of proposed team
- High-level timeline for completion of assignment
- Budget showing cost breakdown
- CVs of key team members