

## SCOPE OF WORK

### Rosebel Gold Mines Bussing Services

#### 1. Definition of Requirements

Required services can be divided in three (03) parts.

#### **PART A: PARAMARIBO - SITE AND VICE VERSA (INCL. NICKERIE)**

##### **Paramaribo – Site**

- Passenger road transportation service, as directed by Rosebel, between Paramaribo and Rosebel mine site with multiple stop points from Monday to Friday.
- The current requirement for this service:
  - 6 Coach Busses with 48 seats capacity each
  - 4 Transit Busses with 30 seat capacity each.
- Current scheduled trip volume is estimated at 16 round trips per week on average based on 48 passenger buses.
- Additional trips to address charter and ad hoc requirements are estimated at 28 round trips per month

##### **Nickerie – Site/Paramaribo**

- Passenger road transportation service, as directed by Rosebel, between Nickerie and Paramaribo/Rosebel Mine site, Wednesday, Thursday, Friday.
- Nickerie-Site - 30 seat capacity Transit Bus (estimated at 9 roundtrips per month)
- Nickerie-Paramaribo – 30 seat capacity Transit Bus (estimated at 5 roundtrips per month)

#### **PART B: ON SITE**

- Daily schedule passenger road transportation services on site.
- Services between the camp accommodations, worksites, pits and mill.
- The current requirement for this service:
  - 6 Coach Busses with 48 seat capacity each
  - 2 Transit Busses with a 30 seat capacity each

#### **PART C: AIRPORTS**

- Weekly incidental Transit bussing services to & from the international and local airports
- JAP 25 Trips and Z&H about 17 Trips per month (estimated).
- The current requirement for this service:
  - 02 Transit Busses with a 30 seat capacity each

## **2. General Requirements**

- Contractor will abide by Surinamese laws and regulations, including any regulations that will apply to contractors
- Contractor and buses must comply with the Surinamese governmental transportation regulation.
- Contractor will abide by all applicable Rosebel policies
- Contractor must have the ability to provide additional equipment to meet temporary passenger volume spikes.
- Contractor is responsible for maintaining, at own cost, the entire bus fleet (existing fleet and any future replacement vehicles), including the purchasing and stock keeping of spare parts, components, lubricants, tyres and other consumables.
- Vehicles used for part A, B and C are required to be remotely monitored by means of a GPS tracking system including an SOS panic button, either 3rd party monitored or contractor monitored; Rosebel is to be provided access to the software monitoring software to monitor and access reports. The contractor is fully responsible for all related to these services/facilities. All cost are at the charge of Contractor.
- Upon commencement of services the contractor is obliged to have in place a third party liability insurance for 1) damage to or injury of another party, 2) loss or damages to the buses, 3) accidents and civil liabilities to any person employed by the contractor in accordance to Rosebel Safety Standards and protocols. Proof of insurance will be added to the contract.
- Buses to be numbered systematically and decals that are readily identifiable (refer to annex D).
- For all personnel hired for Rosebel contract background checks will be required and records should be made available promptly (criminal, safety records, involvement in any serious accidents, medical)
- Contractor is expected to compensate personnel according to market standards.
- Contractor will need to comply with the employment requirements for locals (local villages around RGM site). Specifically on Section B, RGM requesting at least 50% of the workforce for this contract need to be people from the local villages.

## **3. Fees & Billing**

- Contractor's fees are including all direct & indirect costs (namely tax), and profit.
- Replacement of obsolete buses will be done on basis of mutually agreed criteria and requires Rosebel's prior approval.
- The pricing need to be per trip per vehicle category in USD.
- The pricing need to be fixed for the duration of the contract.
- The contractor will provide with a fixed additional rate per vehicle category, of which the rate need to be fixed for 2 years.

#### **4. Health, Safety and Environment Requirements**

- Contractor shall adhere to Rosebel's Occupational Health, Safety & Environment Policy and Procedures.
- Prior to contract start, the contractor shall provide the proof of insurance of its workforce and equipment fleet that will be utilized during the contract period.
- Contractor shall be in compliance with Rosebel traffic management procedure.
- Contractor shall comply with pre- and post-trip inspections on the basis of a checklist covering high and low risk compliance issues.
- Pre-trip check for passengers wearing seatbelts.
- All busses will be subject to quarterly third party vehicle inspection for compliance with national transport regulations and Rosebel's Health & Safety policy; for this purpose Rosebel has the right to appoint a third party of its choice and the recommendations as a result of the inspection will be binding to the contractor
- All incidents are to be investigated and reported to Rosebel.
- Drivers shall complete Rosebel induction and defensive driver training.
- Drivers shall be trained in first aid.
- Buses need to be outfitted with the listed safety requirements as outlined by Rosebel's Mobile Equipment & Light Vehicle Standard
- Covid-19 regulation
  - ❖ All contractor employees need to be fully vaccinated and proof of vaccination will be required before start of the contract.

#### **5. Contract management**

The contractor authority is the General Services department, which may delegate some of its responsibilities regarding the day-to-day operations.

The following is being provided by Rosebel:

- Fuel for transport for Part B only.

#### **6. To be arranged by contractor**

- Fuel for transport for the parts A, and C.
- Lodging

#### **7. Import Duties**

- Submitted proposals need to include cost for bussing services described above **including** import duties, and **excluding** import duties